

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – SEPTEMBER 1, 2015**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud, Kasian, and Kessel in attendance.

Others present during portions of the meeting were: Recorder/Clerk of Court Donna Adams, Sheriff Pat Rummel, Chief Deputy Sheriff Jason Kastrow, Road Superintendent Jeff Iverson, Ambulance Director Keri Rummel, Tax & Zoning Director Stacey Swanson, Deputy Tax & Zoning Director Juliana Pemberton, States Attorney Jay Brovold, Hanan Levin, Curt Johnson, Jerry Redmond, Dale Heglund, Steve Chase, Justin Hyndman, Paul Lee, Kurt Froehlich, Dean Larson.

Kessel moved to approve the minutes from the August 4, 2015 regular meeting. Kasian seconded. All voted aye.

Hanan Levin was present from Bank of the West/BNP Paribas to discuss various FDIC insured investment options for Billings County. After discussion regarding new options due to legislative changes, Chairman Arthaud stated that he would like Hanan to work with Auditor Marcia Lamb and provide quotes for various terms. Auditor Lamb will work with Hanan and report back to the board.

Auditor Lamb presented an annual contract for audit services from Jim Wosepka, CPA. Kessel moved to approve the audit contract for services for the 2015 fiscal year. Kasian seconded. All voted aye.

Jerry Redmond and Curt Johnson were present from the American Legion to discuss a name placement on the Billings County Memorial wall. Discussion ensued regarding the procedure for adding names and the board stated that they should work with Veteran Service Officer Jessica Clifton and Auditor Lamb.

Steve Chase and Dale Heglund from North Dakota Local Technical Assistance Program were in attendance to present the National “You Show Us How” award for a redesigned sign truck that is being used in Billings County. Jeff Baranko was the State of ND and the North Central Regional winner and then went on to the National “Build a Better Mousetrap” and received 3rd place. They also thanked Billings County and Road Superintendent Iverson for leadership in providing safe roadways through proper signage.

The board reviewed zoning requests that had been addressed by the zoning board at their July 16, 2015 meeting as follows:

Tim Hlebechuk: Application for an addition to a residence located on a 20.01 ACRE TRACT IN SW1/4SE1/4 22-142-99 (12839 22nd ST SW). No variance or conditional use permit is required and the addition falls within permitted uses of the property. The zoning board approved the application. Kessel moved to uphold the zoning board decision. Kasian seconded. All voted aye.

Chimney Butte Land Company, LP: Request to extend application 2014-16: Conditional Use Permit to construct 2 mobile homes on a 152.6 acre site in sections 4 & 5-143-99 (1217 Hwy 85 SW). Location of Chimney Butte special waste landfill. Property is zoned agricultural and owned by Stone Johnny, LLP. One mobile home is existing and the second mobile home would be moved in. The zoning board approved the extension of the application contingent upon Southwest District Health sewer permit being received. Kasian moved to uphold the zoning board decision. Kessel seconded. All voted aye.

Tax & Zoning Director Stacey Swanson discussed a possible review of the comprehensive land use plan with the board.

Sheriff Pat Rummel presented his monthly report.

Road Superintendent Jeff Iverson presented his monthly road report.

Kurt Froehlich was present as representative of the NDSU Extension service to present the 2016 Extension Service Budget request and answer questions.

Justin Hyndman from KLJ was present to give the monthly engineers report.

The board recessed from 12:00 to 1:00 P.M.

The board reconvened to discuss the 2016 preliminary budget. After Auditor Lamb went through the individual budgets and requests from outside agencies, Chairman Arthaud addressed the board regarding salary increases for the 2016 year. The board had previously made a decision on a 4% increase across the board for a cost of living raise. Chairman Arthaud made a motion to provide an additional \$5,000.00 increase to Road Superintendent Jeff Iverson, Sheriff Pat Rummel, and Auditor Marcia Lamb due to the inequality in salaries with those positions between Billings and surrounding counties as well as for additional responsibilities assumed by those individuals. Kessel seconded

and added that he would like to look at other positions for merit increases. All voted aye.

Discussion ensued regarding other department head salaries. Kasian moved to approve a \$3,000.00 salary increase for Recorder/Clerk of Court Donna Adams, Tax & Zoning Director Stacey Swanson, Ambulance Director Keri Rummel, and States Attorney Jay Brovold. Kessel seconded. All voted aye.

It was brought to the board’s attention that Courthouse Maintenance employee Larry Johnson was not included in the salary increase. After discussion, no motion was made.

Dean Larson was present from Pictometry to give a demonstration of the software they have developed to provide aerial imagery of Billings County. Chairman Arthaud stated that the Tax Director and emergency services personnel should meet and determine the usefulness of the software before a decision is made.

The following claims were approved for payment:

PAYEE	CHECK #	AMOUNT
Blue Cross Blue Shield	009895	\$ 3,063.40
N.D. P.E.R.S.	009896	\$ 48,971.56
24/7 Contracting Services, LLC	009897	\$ 12,700.54
Acclaim Trucking, LLC	009898	\$ 13,375.00
Advanced Business Methods	009899	\$ 20.07
Alternative Sanitation	009900	\$ 220.00
American Insurance Center	009901	\$ 994.00
American Welding & Gas	009902	\$ 294.90
AmeriPride Linen Service	009903	\$ 496.97
Anchor Drilling Fluids USA, Inc.	009904	\$ 8,800.00
A T & T Mobility	009905	\$ 76.20
ATCO International	009906	\$ 1,072.50
Belfield Automotive Supply, Inc.	009907	\$ 1,347.81
Best Energy	009908	\$ 1,381.25
Billings County Rural Fire District	009909	\$ 183.19
Billings County Pioneer	009910	\$ 18.10
Billings County School District	009911	\$ 2,055.61
Boltz Construction	009912	\$ 3,082.50
Bound Tree Medical	009913	\$ 3,124.24
Brooks & Associates, C.E.	009914	\$ 3,666.53
Butler Machinery Co.	009915	\$ 1,780.13
CDW Government	009916	\$ 3,117.44
Cerkoney, Cathy	009917	\$ 90.25
Challenger Industries, Inc.	009918	\$ 126.89
Comfort Inn – Bismarck	009919	\$ 296.00
Cowboy Café	009920	\$ 186.00
Creative Energy	009921	\$ 2,985.96
D & K Services, LLC	009922	\$ 45.00
Dahlin, Inc.	009923	\$ 29,625.00
Dakota Farm Equipment, Inc.	009924	\$ 7,973.26
Dakota Insurance	009925	\$ 465.00
Dan’s Interstate Conoco, Inc.	009926	\$ 120.64
Dell Marketing, LP	009927	\$ 325.18
DF Lighting Company	009928	\$ 343.41
Dickinson Public Library	009929	\$ 7,607.93
Dryland Enterprises	009930	\$ 37,260.00
Electronic Communications	009931	\$ 175.00
Erickson Trucking, Greg	009932	\$ 57,437.50
Ferguson Enterprises, Inc.	009933	\$ 1,453.06
Fisher Industries	009934	\$ 10,098.10
Four Corners Café	009935	\$ 421.30
Gall’s, Inc.	009936	\$ 189.11
George’s Tire, Ltd.	009937	\$ 53.00
Gilseth, Mitchel	009938	\$ 157.50
Golden Valley County	009939	\$ 23,140.57
Hecker Family Trust, Andrew C.	009940	\$ 222.00
Heiser Electric, Don	009941	\$ 1,262.61
Helena Chemical Company	009942	\$ 2,273.76
Hilton Garden Inn – Fargo	009943	\$ 834.00
Hjermstad, Kai	009944	\$ 525.00
Hlebechuk Construction, Inc.	009945	\$ 62,900.00
Hlebechuk Construction, Inc.	009946	\$ 28,511.09
Hlebechuk Construction, Inc.	009947	\$ 245,689.29
John Deere Credit	009948	\$ 9,450.00
Johnson, Joshua Q.	009949	\$ 900.00
Kadrmas, Lee, & Jackson, Inc.	009950	\$ 88,838.52
Kasian, Michael E.	009951	\$ 157.55
Kastrow, Jason	009952	\$ 45.50
Kessel, Joseph L.	009953	\$ 315.90
Kohler Communications	009954	\$ 200.00
Krebs Machine & Repair	009955	\$ 529.06
Krush, Paul	009956	\$ 98.30
LF Grading, LLC	009957	\$ 6,900.00
Lukowski, Frank	009958	\$ 149.97
Lyle Signs, Inc.	009959	\$ 4,844.40
Mac’s, Inc.	009960	\$ 312.13
Mainstay Suites – Bismarck	009961	\$ 154.00
Malkowski Trucking	009962	\$ 41,187.50
Martin Construction	009963	\$ 417,336.43
Medora Convenience Store	009964	\$ 123.57

Menards – Dickinson	009965	\$	231.89
Midstate Telephone Company	009966	\$	953.12
Miller Machine & Welding	009967	\$	6.50
N.D. Association of Counties	009968	\$	178.29
N.D. Association of Counties	009969	\$	126.00
N.D. Attorney General	009970	\$	310.00
N.D. Cowboy Hall of Fame	009971	\$	200.00
N.D. Department of Trust Lands	009972	\$	100.00
N.D.P.E.R.S.	009973	\$	3,392.00
N.D. State Radio Communications	009974	\$	40.00
N.D. State Treasurer	009975	\$	104.55
NDACO Resources Group, Inc.	009976	\$	2,414.47
N.D. Water Education Foundation	009977	\$	80.00
Nelson International	009978	\$	38.40
Newby’s Ace Hardware	009979	\$	348.06
North Dakota One Call	009980	\$	2.20
Northern Improvement Co.	009981	\$	33,651.18
Northern Plains Engineering, LLC	009982	\$	1,105.00
Northwest Tire, Inc.	009983	\$	1,713.77
O’Brien, Tyler	009984	\$	430.00
Off Road Software, Inc.	009985	\$	695.00
OK Tire Stores	009986	\$	4,969.51
Parkway Ford Lincoln	009987	\$	329.90
Perry Roofing & Contracting	009988	\$	1,937.00
Pitney Bowes Global	009989	\$	378.27
Postmaster	009990	\$	294.00
Prairie Auto Parts, Inc.	009991	\$	7.69
Prairie Lumber Company	009992	\$	1,477.78
Pump Systems, Inc.	009993	\$	7.27
Putnam, Karen	009994	\$	51.15
Qualification Targets, Inc.	009995	\$	174.31
Ramkota Hotel – Bismarck	009996	\$	298.80
Reiter Welding, Inc.	009997	\$	1,010.00
Respond Systems	009998	\$	182.72
Romanyshyn Trucking	009999	\$	25,987.50
Rummel, Patrick	010000	\$	45.50
Runnings Supply, Inc.	010001	\$	425.79
Sanford Health Occupational Medicine	010002	\$	90.00
Service Printers	010003	\$	312.25
Southwest Business Machines	010004	\$	1,852.71
Southwest Multi-Co. Correction Ctr.	010005	\$	620.00
Southwest Water Authority	010006	\$	1,670.01
Southwest Water Authority	010007	\$	34.55
Southwestern District Health Unit	010008	\$	115.75
Stein’s, Inc.	010009	\$	138.90
Swanson, Stacey	010010	\$	278.50
T R Medora Foundation	010011	\$	378.00
Tab Electronics	010012	\$	2,775.00
Tom’s Service Center	010013	\$	805.49
Total Safety U.S., Inc.	010014	\$	78.00
Tyler Technologies, Inc.	010015	\$	4,562.34
U P S Store	010016	\$	10.30
Uniform Center	010017	\$	629.95
University of North Dakota	010018	\$	100.00
Verizon Wireless	010019	\$	1,619.24
Wal-Mart	010020	\$	666.83
West Dakota Oil, Inc.	010021	\$	15,836.43
Westlie Truck Center	010022	\$	1,526.80
Wilcox, Dr. Michael	010023	\$	1,500.00
Wolf, M.D., Dennis E.	010024	\$	350.00
N.D. P.E.R.S.	010028	\$	33,281.29
Century Link	010032	\$	524.54
Consolidated	010033	\$	232.19
Discovery Benefits, Inc.	010034	\$	83.00
Information Technology Dept.	010035	\$	614.05
Medora, City of...	010036	\$	427.25
Reservation Telephone Cooperative	010037	\$	40.00
Roughrider Electric Cooperative	010038	\$	3,310.39
Southwest Water Authority	010039	\$	1,408.56
Visa	010040	\$	3,389.39
Visa	010041	\$	1,155.00

The board approved the revenue vouchers for the month of August: Recorder \$8,259.80; Zoning \$2,364.06; Court \$125.00; Sheriff \$20.00

Revenues for materials and/or services rendered in August: Perry Tescher \$409.50 scoria; Doug Tescher \$204.75 scoria; Stark County \$769,891.40 road project cost share.

Revenues for the month of August: Sheriff \$6,460.00 permits, Sheriff \$350.00 24/7 payments; Sheriff \$13,719.68 overload fines; Highway Tax Distribution \$9,696.48; Oil & Gas Production Tax \$141,183.42; Interest \$2,690.38; Royalties \$37,612.50; Unorganized Oil & Gas Production Tax \$41,433.06; Surge Reimbursement from State of ND \$319,806.75; Maps \$32.25

Payroll in the following amounts were approved for August: General Fund \$153,795.82; Road and Bridge Fund \$112,323.33; Weed Fund \$40,783.75.

With there being no further business, Kasian moved to adjourn the meeting at 4:30P.M. Kessel seconded. All voted aye.

James Arthaud, Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer